

## Media Authorisation Form

### Photographs and media recordings of your child

Last updated 25<sup>th</sup> May 2018

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#### Photographs or recordings used for educational purposes

Photographs or media recordings of your child may be taken in the normal course of learning activities at ISP.

Such recordings provide students with useful feedback, help teachers improve teaching practice and are required as evidence of learning for visiting accreditation bodies. Recordings of student presentations must be submitted to the IB as part of the IB Diploma requirements.

Photographs or recordings may also be taken in the course of educational research initiatives. Such recordings focus on the learning rather than the individual child and are not generally shared publicly but may in certain cases be used as reference material in research papers, presentations or workshops.

You may give consent for the use and for the sharing of such materials through other channels by completing the form below:

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#### Photographs or recordings used for celebratory, promotional or marketing purposes

Photographs or recordings of children may also be taken for the purpose of illustrating the school's activities, celebrating achievements or promoting the school's services. Such photographs or recordings may appear on our website or in other digital or non-digital media such as the yearbook.

Where photographs or recordings are used publicly they may be captioned in one of the following ways:

- A general reference to ISP students  
for example: *'ISP students taking part in a local community event.'*
- Reference to students in a particular group or grade  
for example: *'ISP's football team celebrating after their match against ASP.'*
- Reference to a particular student  
for example: *'Aisha in grade 10 explaining her personal project to a group of parents.'*
- With the exception of the yearbook, we will not in general use a student's full name and grade but there may be exceptional circumstances where we would ask to do so with the explicit consent of the parents  
for example: *'ISP's Paul Smart, grade 2 becomes the youngest ever winner of the Global Mathematical Olympiad.'*

I consent to images or recordings of my child being used in this way.

You may withdraw this consent at any time by emailing [communications@isparis.edu](mailto:communications@isparis.edu) with subject line beginning 'Photo consent withdrawn – marketing use'.

**IMPORTANT: If you withhold or withdraw consent your child will not be included in any photographs or recordings made for celebratory, promotional or marketing purposes.**

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