

## ISP Application Checklist

Below you will find a general checklist of items required to apply to the International School of Paris. Our application process is online through the ISP OpenApply portal, <https://isparis.openapply.com/>. This checklist is for informational purposes only; all documents are to be submitted via the ISP OpenApply portal.

Requirements	Details
<input type="checkbox"/> <b>ISP Application Fee: 900 €</b>	Administrative fee, non-refundable.
<input type="checkbox"/> <b>ISP Application Form</b>	To be completed by the parents/guardians.
<input type="checkbox"/> <b>ISP Parent(s) Questionnaire</b>	To be completed by the parents/guardians.
<input type="checkbox"/> <b>ISP Applicant Questionnaire</b>	To be completed by the student.
<input type="checkbox"/> <b>ISP Medical Questionnaire</b>	To be completed by the parents/guardians.
<input type="checkbox"/> <b>ISP Doctor's Form</b>	To be completed by a <b>Medical Doctor</b> . Includes vaccination history.
<input type="checkbox"/> <b>ISP Confidential School Recommendation Form: Grade 6 to Grade 12</b>	First reference, to be completed by a current teacher. Must be sent to ISP <b>directly by referee</b> .
<input type="checkbox"/> <b>ISP Confidential School Recommendation Form: Grade 6 to Grade 12</b>	Second reference, to be completed by a school administrator. Must be sent to ISP <b>directly by referee</b> .
<input type="checkbox"/> <b>Two complete years of school records plus school year currently in progress</b>	All reporting periods. Records <b>must be officially translated</b> if not already in English or French.
<input type="checkbox"/> <b>Copy of student's passport</b>	Photocopy or scan of photo page.

**Applications for students with diagnosed special educational needs should also include all relevant evaluation documentation. This will be reviewed confidentially by ISP's Learning Support team.**

Applications are submitted via the OpenApply online portal, <https://isparis.openapply.com/>. Confirmation of materials received, including when the application is complete, will be communicated to you via email.

**Please note that applications must be complete in order to be reviewed.**