



ISP Application Checklist

Grade 6 - Grade 12

This is a checklist of items required for Grade 6 – Grade 12 applications to the International School of Paris. Applications must be submitted online through the ISP OpenApply platform, <https://isparis.openapply.com/>. Please complete the ISP Application Form in OpenApply to begin the process – other application items can be added in your own time. The Admissions Team will inform families by email once an application is complete and ready for review. The typical review time is 10 to 15 working days from the date of completion.

⚠️ All documents not written in English or French must be accompanied by an official translation.

⚠️ Applications for students who receive additional support (academic/ emotional) should include all relevant documentation as part of their file. This will be reviewed confidentially by ISP's Learning Support team and/or Wellbeing team.

⚠️ **For Grade 11 and 12 Applicants Only:** *It is our recommendation that applicants to Grade 11 and 12 demonstrate a B2 English level or higher in order to access the IBDP confidently. Non-native English speaking applicants, or those who have not attended an international English-speaking school, must provide documented evidence of a B1 English level, with at least B1 achievement for all test sections (speaking, reading, writing and listening) as part of their application in order to be considered. We recommend international English assessments such as Cambridge B2 First for Schools, TOEFL, IELTS etc.*

Required Items

- ISP Application Form
- ISP Application Fee: 1000 €*
- ISP Parent Questionnaire
- ISP Applicant Questionnaire
- School reports from 2 previous academic years
- School reports for current academic year (if applicable)
- ISP Confidential School Recommendation (Academic Reference)
- ISP Confidential School Recommendation (Social Reference)
- Copy of student's passport
- ISP Medical Questionnaire
- ISP Doctor's Form

Details

To be completed by the parent(s)/guardian(s).

Administrative fee, non-refundable.

To be completed by the parent(s)/guardian(s).

To be completed by the student.

All reporting periods/semesters with comments, *if applicable*.

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To be completed by a **current teacher**. *Must be completed in OpenApply or sent to ISP directly by the school.*

To be completed by a **school administrator**. *Must be completed in OpenApply or sent to ISP directly by the school.*

Photocopy or scan of photo page.

To be completed by the parent(s)/guardian(s).

PDF to be completed by a **Medical Doctor**.

*The 2025/26 tuition fees will be voted by the ISP Board of Trustees in March 2025 and the application fee is susceptible to change as of this date. Families who have already paid the application fee prior to this date will not be required to make an additional payment.

