



**International School of Paris**  
Educating *for* complexity

## Primary School Supervisor

The position is based at the International School of Paris in the 16th arrondissement of Paris. The position is part-time for a fixed-term contract starting as soon as possible up until the end of June 2023.

It is essential for all applicants to hold a nationality of one of the European Union countries or valid French working papers.

Interested candidates should send a resume/CV and a letter of application outlining suitability and fit for the position, along with details of three professional referees including email addresses, to [jobs@isparis.net](mailto:jobs@isparis.net).

Please note that a minimum of one reference from your current or most recent employer is a mandatory requirement. Selected candidates will be invited to an interview and undergo pre-recruitment procedures. In accordance with our Child Protection Policy, they will also be asked to provide official criminal background checks from all countries in which they have lived in for the last 10 years.

### **Main responsibilities and functions (19 hours per week over 5 days):**

In the Primary School, the Park Supervisor will be responsible for:

- Taking care that students walk safely and in an orderly manner and are respectful to each other and to members of the public
- Supervising the students during their lunch break
- Implementing an exciting and vibrant lunchtime leisure sports programme
- Work with the PE department for curriculum PE lessons
- Supervise Paris as a Classroom trips
- Support the students and facilitate their play in the park and take any necessary action to ensure their safety
- Intervening in any disputes that may arise and completes any relevant paperwork relating to incidents
- Encouraging the children to respect the park's rules and to take care of the environment

### **The Successful candidate will:**

- Have relevant experience in supervising children and students.
- Have knowledge of basic administration procedures.
- Be able to communicate clearly, confidently and sensitively with staff, parents and students in English.