

## Managing Possible & Positive COVID-19 Cases At ISP

Based on the document provided by the [Ministère du Travail on May 7th, 2020](#).

### Important

- Anyone with fever and / or cough / difficulty breathing, speaking or swallowing / loss of taste and smell may be affected by COVID-19.
- The basis of care has three important foundations: 1. isolation, 2. protection, 3. managing any signs of distress.
- The Occupational Health Service (Service de Santé au Travail) and the Health Authorities (Agence Regionale de Santé - ARS) are involved in the emergency and the management of suspected COVID-19.

STEPS TO FOLLOW - <u>POSSIBLE CASES</u>	STEPS TO FOLLOW - <u>POSITIVE CASES</u>
<p><b>1.</b> Isolate the person, in a designated room, immediately applying barrier gestures (keep a reasonable distance from the person and ensure the person has their mask on).</p> <ul style="list-style-type: none"> <li>● This should be done by an employee trained in first aid and in the risks of COVID-19. At ISP, the school nurse/s.</li> <li>● Isolate and clean / disinfect any rooms and equipment used by the person, after a several hours latency period.</li> </ul> <p><b>2.</b> If there is no sign of distress, ask the person to contact their primary physician, and arrange for their return home. Transportation of a person with symptoms of COVID-19 (without signs of severity) must include:</p> <ul style="list-style-type: none"> <li>● Wearing a mask.</li> <li>● Preferably in a personal vehicle.</li> <li>● Not on public transport.</li> </ul> <p><b>3.</b> In the case of distress (difficulty speaking, visible signs of oxygen deprivation – blue skin, loss of consciousness, drowsiness, confusion). <b>Call the SAMU - Dial 15.</b> Be close to the person to allow the doctor to talk to them if necessary:</p> <ul style="list-style-type: none"> <li>● Introduce yourself.</li> <li>● State the situation (COVID-19, for whom, the symptoms).</li> <li>● Give the phone number at which you can be reached.</li> <li>● Specify the precise location and the means of access.</li> </ul> <p><b>Note.</b> The Samu operator will connect the doctor who will inform you of what to do (often asking to speak to the person or to hear them breathing). Also, ask what to do while waiting and hang up only when you are told. If first responders are sent:</p> <ul style="list-style-type: none"> <li>● Send someone to welcome them.</li> <li>● Stay in the immediate vicinity of the person to watch them until help arrives.</li> <li>● In the case of new / additional symptoms presenting, contact <b>Samu 15</b> again and never panic or act in a rush.</li> </ul> <p><b>4.</b> After the person has been transported by the Samu, notify the Occupational Health Service and follow their instructions.</p> <ul style="list-style-type: none"> <li>● For workplace hygiene and cleaning instructions.</li> <li>● Inform the person's line manager etc.</li> <li>● Employee / community follow-up and communication.</li> </ul>	<p><b>A. A member of the ISP community tests positive for COVID-19.</b> This includes students, staff, parents and anyone living in the community member's household.</p> <ul style="list-style-type: none"> <li>- Immediately contact the ISP nurse <a href="mailto:ispnurse@isparis.net">ispnurse@isparis.net</a> in all cases.</li> <li>- The Health Authorities (ARS) will also contact the school.</li> <li>- ISP will contact the Health Authorities (ARS) if they have not contacted us with the information first (for staff and students).</li> </ul> <p>All community members must follow the doctor's and / or Health Authorities (ARS) requirements for isolation, quarantines and testing for the protection of both family members and the ISP community.</p> <p><b>B.</b> In a confirmed COVID-19 case, in collaboration with the Occupational Health Service and Health Authorities (ARS), the measures to be immediately implemented:</p> <ul style="list-style-type: none"> <li>● Depending on the exact situation, an identification list of the person's immediate contacts is established (used for purpose of contact tracing - names, phone numbers, email and home addresses are required).</li> <li>● Identification (list) the person's secondary / casual contacts.</li> <li>● Quarantine of the immediate contacts group is expected.</li> <li>● COVID-19 testing of the immediate contacts group is expected.</li> </ul> <p><b>C.</b> At this point the Occupational Health Service and Health Authorities (ARS) will determine all steps required of the students, staff and school community members to include:</p> <ul style="list-style-type: none"> <li>● Depending on the exact situation, possible single class, grade level, single campus or whole school quarantines and / or closures.</li> <li>● The communication of the positive case/s.</li> <li>● COVID-19 testing procedures and associated timelines.</li> <li>● Patient's return to school steps, requirements and timelines.</li> <li>● Reopening the school steps, requirements and timelines.</li> </ul> <p><b>Communication</b> - ISP, with the assistance of the Health Authorities (ARS), will notify any members of the ISP community, staff or students, who may have been in immediate contact.</p> <p><b>Testing / Clearance</b> - The Health Authorities (ARS) will confirm its requirements for every case, however, it is expected as a 'general rule' that a second test after seven days is required to 'clear' for a person to return to school. Documentation to the ISP nurse</p>

	<p><a href="mailto:ispnurse@isparis.net">ispnurse@isparis.net</a> will be required <b>PRIOR</b> to any person coming back onto an ISP campus.</p> <p><b>Cleaning</b> - Any area of the school that the person occupied from the 48 hours prior to their isolation will be deep cleaned and disinfected.</p> <p><b>Support</b> - If and as required, psychological support services will be made available to the employee through the Occupational Doctor and at ISP for students.</p> <p><a href="#">French Government (Education) - Back To School Website</a></p>
<p>STEPS TO FOLLOW - <a href="#">CONTACT WITH A POSITIVE CASE</a></p>	
<p><b>Immediate Contact</b> – Prolonged (15 minutes) of contact within 3 feet (1 meter) of the infected person. A person who develops symptoms for COVID-19 is considered to be contagious from 48 hours before developing the symptoms.</p> <p><b>Household Cases</b> - In case of immediate contact with an infected person who lives in the same household a test must be immediately done, otherwise a test must be done 7 days after the last contact with the sick person. In the meantime, isolation at home, mask wearing and health monitoring are all required. If, in the isolation period, remote working is not possible, ISP Employees must provide an “arrêt de travail”.</p> <p><a href="#">French official documentation</a></p>	