Board of Trustees
Summary record

June 15, 2015 19h in Room A007 – Beethoven

Present: Pablo Zoido (President), Becky Black (Chair Advancement Committee), Suzanne Bodevin, Donald Collat (Chair Governance Committee), Nathalie Courtel (Chair Strategic Committee), Ingrid Equestre, Mark Inch (Chair Facilities Committee), Karen Lewis, Rainer Lovato, Annika Markovic (Board candidate introduced by Governance Committee – from 22:30 onwards), Igor Schlumberger and Ellen Teunissen

Also present: Simon Murray (Head of School) and Rose Bolognini (Strategic Planning Coordinator)

Apologies: Joško Bobanović (Chair Finance Committee)

Next meeting: September 14, 2015 – 19h in Room A007 – Beethoven

I. Announcements and discussion

The president of the Board introduced the agenda, noted that the summary record from the previous Board meeting has already been approved by written procedure, and presented the dates for the Board meetings for the following school year. The Board:

- ADOPTED the agenda of the Board meeting for June 15, 2015.
- APPROVED the Board meeting dates for the following school year with one amendment.

II. President report

The president introduced the Strategic Consultant who presented and outlined the steps of the strategic plan that will take place the following school year. The consultant also discussed the role of the Board during the process. The Board:

- RECOGNISED that it is important for ISP to have an advantaged position in the international school world.
- NOTED that the Board members are the custodians of the school.
- NOTED that the school cannot remain stagnant and can either move forward or regress.
- RECOGNISED that the strategic process needs to be transparent and capitalise on the resources the school has to offer.
- NOTED that all groups will be represented in focus groups (staff, parents, students etc.).
- RECOGNISED the importance of including influential people from the outside in the strategic process.
- NOTED the importance of transforming the strategic plan into an action plan – or in other words translating aspirations into everyday actions.
• NOTED that strategic planning is not a prediction of the future as the world of education is always changing.
• Further NOTED that the strategic plan is not a linear process as it will be reviewed every year.

III. Head of School report
The Head of School discussed the importance of identifying areas for further improvement and outlining strategic imperatives when moving forward. The Board:
• NOTED that the strategic plan provides an opportunity for the school to make a meaningful impact on education by developing its educational experience, not only in quantity but in quality.
• Further NOTED that as education is always transforming this is an opportunity to examine and rebuild the mission and vision.
• NOTED that the school experience should change students’ lives and be more challenging.

IV. Committees reports
The Chair of the Facilities Committee, the Finance Committee, the Governance Committee, the Advancement Committee and the Strategic committee provided an update on the work of each committee. The Board:
• THANKED the Facilities Committee Chair for update and NOTED the prospect of using new facilities to turn school into a three campus model.
• THANKED the Finance Committee Chair for the analysis of the school’s budget in light of the potential purchase of new facilities; APPROVED the purchase of 45 Rue Cortambert subject to the terms and assumptions outlined in the financial model but reserving the right to rescind approval should there be significant departure from this model as the purchase agreement is being drawn up.
• APPROVED to co-opt candidate introduced to the Board by the Governance Committee Chair.
• THANKED members of the committee for outlining a timeline to review the Board’s By-Laws.
• THANKED the Advancement Committee for update on event organised on June 20 to thank staff and parents.
• THANKED the Strategic Committee Chair for the documents provided explaining the strategic planning process.