Board of Trustees
Summary record

September 14, 2015 19h in Room A204 – Beethoven

Present: Pablo Zoido (President),
Joško Bobanović (Chair Finance Committee), Suzanne Bodevin, Donald Collat (Chair Governance Committee), Nathalie Courtel (Chair Strategic Committee), Ingrid Equestre, Karen Lewis, Rainer Lovato, Igor Schlumberger and Ellen Teunissen

Also present: Rose Bolognini (Strategic Planning Coordinator), Stéphanie Gilbert (HR Director present until 20:00), Isabelle Giraud-Carrier (Director of Finance present until 20:00), Damian Kerr (Secondary School Principal present until 20:00), Ann Le Diraison (Primary School Principal present until 20:00), Simon Murray (Head of School) and Paul Tagg (IT Director present until 20:00)

Apologies: Becky Black (Chair Advancement Committee) and Mark Inch (Chair Facilities Committee)

Next meeting: October 19, 2015 – 19h in Room A007 – Beethoven

I. Announcements and discussion

The President of the Board introduced the agenda and noted that the summary record from the previous Board meeting has already been approved by written procedure. The Board:

- ADOPTED the agenda of the Board meeting for September 14, 2015.
- NOTED that the summary record from the Board meeting on June 15, 2015 has been approved.

II. President report

The President of the Board welcomed the senior leadership team who gave an update on goals for the 2015-2016 academic year, IB diploma results, crisis protocol among other issues. The Board:

- THANKED the Secondary School Principal for his update on IB diploma results from the 204-2015 academic school year.
- ASKED the Secondary School Principal to present university admissions and short- and long-term strategies to improve students’ IB results during the November Board meeting.
- NOTED the importance of investing in every student to ensure they are all performing to the best of their ability.
- RECOGNISED the importance of implementing a teacher appraisal system this year.
- THANKED the Primary School Principal for her update on the development of a transparent and regular reporting system for parents in the form of an assessment portfolio.
• Further **NOTED** the Primary School Principal’s effort’s this year to improve sustainability on campus and reduce waste.
• **THANKED** the HR Director for her update on staffing for the 2015-2016 school year.
• **THANKED** the IT Director for his update on the crisis response protocols and **RECOGNISED** the need to rehearse the protocol.
• Further **NOTED** the IT Director’s update on his refined search for the best new information management system for the school.
• **THANKED** the Finance Director for providing the Board with an update on behalf of the Facilities Committee Chair.

III. **Head of School report**

The Head of School discussed the school developments including the overarching theme of feedback. The Board:

• **THANKED** the Head of School for his update on the teacher appraisal system, child protection policy and the high re-registration and enrolment for this year.
• **NOTED** the importance of reviewing the mission and vision statement during the strategic planning process.

IV. **Committee reports**

The Chairs of the Finance, the Governance and the Strategic Committees provided an update on the work of each committee. The Finance Director updated the Board on behalf of the Facilities Committee. The Board:

• Unanimously **APPROVED** to co-opt the candidate, Hervé Glasel, on to the Board.
• Unanimously **APPROVED** to elect two staff members on to the Board as soon as elections can be organised.
• **NOTED** the following goals of the Governance Committee which include: continuing to reach outside of the ISP association to recruit new Board members and improving the process of the board evaluation.
• **NOTED** that there have been improvements in security and campus renovations over the 2014-2015 school year and over the 2015 summer vacation.
• **THANKED** the Strategic Committee Chair for her work with ECIS in preparation for the strategic planning process.