

Minutes of the Breakfast with the Head of School and the Leadership Team

CIS Visit:

- The visiting team was impressed with ISP, its friendliness, its collegial environment
- The students interviewed knew our mission and were able to quote it
- The weaknesses we indicated were accurate
- Audrey attended the IB Heads conference and learned:
 - There are 2000 IB schools worldwide, but only 130 who, like ISP, do all three programmes
 - By the year 2020, there will be 10,000 IB schools worldwide

Primary School Goals:

- Present preliminary completed documents to the CIS/NEASC evaluation visiting team, and begin the planning for the self-study.
- Complete the review of the mathematics curriculum that began in 2008-09 with the Maths audit. Articulate a draft curriculum review cycle for the six subject areas of the PYP plus support services for discussion with secondary, with a view to future implementation.
- Complete and maintain updated the curriculum mapping process on Atlas to facilitate integration and articulation between the primary, middle and high schools.
- Improve staff communications and sense of shared responsibilities and accountability.
- Review the effectiveness of the French language programme in the Primary School.

Secondary School Goals:

- Re-commit to Atlas curriculum planning (with all curriculum maps completed by March 2011)
- Review reports process & assessment policy
- Review publications
- Address matters relating to IBMYP re-authorisation
- Assess school needs with intention to produce a 3 – 5 year school development plan to help us focus on longer-term goals.

Admissions:

- New and efficient student orientation process, including admissions, curriculum coordinators, Principal and VP Wellbeing
- New ISP flyer
- Attended "Bloom where you are planted"
- Open Houses:
 - Marymount (Nov.)
 - Eurecole (Nov.)
 - 2-3 bilingual preschools (Dec.)
 - Lennen Bilingual (Oct.)
 - Relocation/HR (Jan.)

External Affairs:

- Looking for sponsors (individual & corporate) for the 45th anniversary gala (Feb. 13, 2010), but gifts of all sizes are welcome
 - Funds raised will go towards for specific items or projects that are not currently in our teachers' budgets.
 - For an endowment for staff professional development
 - For financial aid and scholarships
- Annual Report/Tribune will be out in December
- Will begin merchandising products also in December
- Alumni reunion in London on January 30th

Finance Dept.:

08/09 Finalizing accounts, come to AGM (December 1st) for details

Information Technology:

- New E-learning committee
- Toussaint → secured and improved wireless, server replacement and redeployment, maintenance; student email accounts G1-12 now set up and in use
- More IT in classes: music room, data loggers in science rooms, design software in DT room and IT lab

Human Resources:

- Salary negotiation starting Nov 17th